

POSITION DESCRIPTION

Position Title	Registered Nurse Anaesthetic Assistant - Operating Theatre
Business area:	Operating Theatres
FTE:	As per Conditions of Employment
Reports to:	Clinical Nurse Specialist and Charge Anaesthetic Technician
Approved by:	Hospital Manager



Our Purpose

Our Mission :

Excellence in health care within a culture of caring

Our Vision :

To be an innovative centre of excellence, where people choose to receive health care and people love to work.

Our Values:

Four core values:

- Do the Right Thing
- Aim for Excellence
- Caring for All
- Work Better Together

Position Objective

- To provide quality perioperative care to patients entering the perioperative continuum and to facilitate the functioning of an environment conducive to patient and staff safety and wellbeing.
- To provide a high level of professional care to patients undergoing anaesthesia
- To provide skilled clinical and technical assistance to the anaesthetist
- To work as part of the theatre team in the provision of quality care

Functional Relationships

Internal:	External:
• Clinical Nurse Specialists • Charge Nurses • Operating Theatre Services Manager • Hospital Manager • Hospital Coordinators • Ward Services Manager • Nurse Educators • Infection Prevention and Control team • Other Nursing Staff • Charge Anaesthetic Technician • Anaesthetic Technicians • All other St George's Hospital colleagues	• Medical staff • Allied Health Professionals • Patients, family, whānau and support persons • Company Representatives • Biomedical personnel

Key Areas of Accountability

Area of Accountability	Expected Results
Professional Practice Provide comprehensive, individualised care to patients in the Perioperative environment as a fully participating member of the multi-disciplinary team	• Provides nursing care in accordance with Nursing Council standards and within the professional boundaries stipulated in the Code of Conduct. • Takes responsibility for maintaining advanced skills, knowledge and competencies (in operating theatre nursing) as per hospital policies and procedures. • Provides, facilitates, advocates and evaluates nursing care that is evidence-based and is responsive to patient needs. • Maintains clear and accurate records ensuring compliance with the documentation requirements of the organisation. • Ensures appropriate communication of patient health assessment information and articulates recommendations regarding interventions. • Demonstrates competency in implementing emergency procedures and maintains a safe and secure patient care and work environment. • Respects privacy, confidentiality of patients, staff and consultants. • Demonstrates accountability for directing and evaluating nursing care that is provided by enrolled nurses, assistants and others. • Uses Information Technology as required with relevant training (Microsoft Word, Microsoft Outlook and the relevant Patient Management Systems). • Promotes the profession of nursing and presents a positive professional image. • Is familiar with the facilities available for safe anaesthetic practice in operating suites as recommended by the College of Anaesthetists ◦ Checks and prepares anaesthetic machines and equipment prior to each operating list and has knowledge of Level 1, 2 and 3 anaesthetic machine check protocol ◦ Demonstrates the ability to troubleshoot equipment problems. ◦ Identifies equipment for repair and servicing and completes documentation clearly identifying issue for repair staff. • Demonstrates understanding of anaesthetic procedures and possible associated hazards: ◦ Anaesthetic pharmacology & adverse effects ◦ Monitoring vital signs ◦ Reporting significant alterations in patient condition • Directly assists the anaesthetist(s) with: ◦ IV cannulation ◦ patients requiring invasive monitoring

Area of Accountability	Expected Results
	○ Setup and administration of IV fluids & medications (according to policy) ○ emergency situations ○ patients with airway management problems • Demonstrates the ability to perform, and assist with emergency life support skills including ○ intravenous cannulation ○ airway management ○ bag/mask resuscitation ○ endotracheal intubation under the direct supervision of an anaesthetist.
Interpersonal Relationships/Teamwork To ensure effective teamwork and contribute to the achievement of St George's vision and strategic plan To communicate effectively with patients, colleagues, other health professionals and the public.	• Maintains approachability and an open, effective communication style. • Models St George's Hospital vision, values and goals. • Respects lines of authority and uses proper channels of communication. • Is open and receptive to feedback. • Establishes collaborative networks across teams for mutual benefit. • Collaborates with peers to achieve strategic goals. • Reinforces patient/client focus through education, practice, policies and/or procedures. • Recognises individual efforts in excellent patient/client focus. • Responds to the changing needs of patients/client groups and appropriately plans education and practice development initiatives to meet service need. • Empowers others to take action to resolve patient/client issues promptly • Creates a culture of patient/client focus through person-centered care. • Expresses information effectively, both orally and in writing, adjusts language and style to the recipients and considers their frame of reference.
Professional Development To maintain a high level of professional development	• Understands and has knowledge of nursing professional development issues. • Maintains own professional development and mandatory training. • Demonstrates a commitment to participating in continuing post basic education and acquisition of further knowledge, skills, and credentials. • Identifies own learning requirements/deficits and develop a plan in conjunction with manager to redress these • Completes the intravenous cannulation certification process (written and practical) to an acceptable standard • Fosters an environment conducive to learning, enquiry and research.

Area of Accountability	Expected Results
	• Maintains an excellent knowledge of supporting equipment in specialty area and is able to trouble shoot. • Engages in orientation of new staff, and the ongoing education of all staff appropriate to their level of knowledge and experience. • Identifies teaching needs and provide accurate information and education to patients, relatives and/or significant others. • Acts as a role model for nurses and other departmental staff • Participates in own Performance Planning and review.
Inter-professional Healthcare and Quality Improvement To maintain a high level of quality improvement	• Participates actively in quality improvement activities to monitor and improve standards of nursing. • Initiates, participates in and evaluates audits and uses outcomes to improve service provision. • Participates actively in the maintenance of MoH certification and QHNZ accreditation status Documents and reports accidents and incidents accurately in accordance with Hospital policy. • Supports continuous quality improvement.
Organisational Culture To support a strong and positive image of St George's within the community and with key internal and external stakeholders	• Promotes harmonious working relationships within the department and with departmental "Users". • Understands and promotes the concept of internal and external customers (e.g. patients, colleagues and clinicians) and the need for a "customer focus". • Assists in facilitating positive inter-departmental relationships. • Maintains confidentiality in respect to St George's operations, business, employees, clients and patients. •
Te Tiriti o Waitangi	• Understands and has knowledge of Te Tiriti o Waitangi. • Collaborates with colleagues regarding the integration of Te Tiriti principles in practice. • Displays a willingness to work positively with organisational strategies to improve outcomes for Māori.
Cultural Safety	• Promotes an awareness of cultural differences amongst colleagues and patients (e.g. beliefs, gender, sexual orientation or disability) and the impact that beliefs and values have on practice
Health & Safety	• Complies with and supports all health and safety policies, guidelines, and initiatives. • Ensures all incidents, injuries and near misses are reported reviewed and evaluated.
Organisational effectiveness	• Looks for ways and means to actively and effectively promote cost effectiveness. • Accurately completes cost accounting documents as appropriate. • Identifies appropriate priorities for workload.

Area of Accountability	Expected Results
	- Monitors stock supplies and orders appropriately. - Participates in the department's ongoing maintenance programme.
Other Duties	Performs any other duties related to the scope of role when requested

Qualifications, Experience and Personal Qualities

	Essential	Desirable
Qualifications	- NZ Registered Nurse - Holds a current practicing certificate that allows you to practice in New Zealand - Holds recognised qualifications that allows them to practice as an RNAA in New Zealand	
Experience & Knowledge	- Specialty knowledge and practice expertise - Minimum 2 years post qualification experience essential for overseas qualifications - Has worked as an RNAA in the past 5 years	Experience in all anaesthetic practices for all surgical specialties
Personal Attributes	- Ability to perform effectively in stressful and emergency situations - Have good communication skills - Ability to work as part of a team - Be accountable for personal practice - Have a commitment to ongoing development of anaesthetic skills and professional development	