

POSITION DESCRIPTION

Position Title	Registered Nurse Anaesthetic Assistant - Operating Theatre
Business area:	Operating Theatres
FTE:	As per Conditions of Employment
Reports to:	Clinical Nurse Specialist and AT coordinator
Approved by:	Hospital Manager



Our Purpose

Our Mission :

Excellence in health care within a culture of caring

Our Vision :

To be an innovative centre of excellence, where people choose to receive health care and people love to work.

Our Values:

Four core values:

- Do the Right Thing
- Aim for Excellence
- Caring for All
- Work Better Together

Position Objective

- To provide quality perioperative care to patients entering the perioperative continuum and to facilitate the functioning of an environment conducive to patient and staff safety and wellbeing.
- To provide a high level of professional care to patients undergoing anaesthesia
- To provide skilled clinical and technical assistance to the anaesthetist
- To work as part of the theatre team in the provision of quality care

Functional Relationships

Internal:	External:
<ul style="list-style-type: none">• Nurse Specialists• Charge Nurses• Perioperative Services Manager• Operating Theatre Manager• Theatre Services Manager• Hospital Manager• Hospital Coordinators• Ward Services Manager• Nurse Educators• Infection Prevention and Control Coordinator• Other Nursing Staff• Anaesthetic Technician Coordinator• Anaesthetic Technicians• All other St George's Hospital colleagues	<ul style="list-style-type: none">• Medical staff• Allied Health Professionals• Patients, family, whānau and support persons• Company Representatives• Biomedical personnel

Key Areas of Accountability

Area of Accountability	Expected Results
<p>Professional Practice</p> <p>Provide comprehensive, individualised care to patients in the Perioperative environment as a fully participating member of the multi-disciplinary team</p>	<ul style="list-style-type: none"> • Provides nursing care in accordance with Nursing Council standards and within the professional boundaries stipulated in the Code of Conduct. • Takes responsibility for maintaining advanced skills, knowledge and competencies (in operating theatre nursing) as per hospital policies and procedures. • Provides, facilitates, advocates and evaluates nursing care that is evidence-based and is responsive to patient needs. • Maintains clear and accurate records ensuring compliance with the documentation requirements of the organisation. • Ensures appropriate communication of patient health assessment information and articulates recommendations regarding interventions. • Demonstrates competency in implementing emergency procedures and maintains a safe and secure patient care and work environment. • Respects privacy, confidentiality of patients, staff and consultants. • Demonstrates accountability for directing and evaluating nursing care that is provided by enrolled nurses, assistants and others. • Uses Information Technology as required with relevant training (Microsoft Word, Microsoft Outlook and the relevant Patient Management Systems). • Promotes the profession of nursing and presents a positive professional image. • Is familiar with the facilities available for safe anaesthetic practice in operating suites as recommended by the College of Anaesthetists <ul style="list-style-type: none"> ◦ Checks and prepares anaesthetic machines and equipment prior to each operating list and has knowledge of Level 1, 2 and 3 anaesthetic machine check protocol ◦ Demonstrates the ability to troubleshoot equipment problems. ◦ Identifies equipment for repair and servicing and completes documentation clearly identifying issue for repair staff. • Demonstrates understanding of anaesthetic procedures and possible associated hazards: <ul style="list-style-type: none"> ◦ Anaesthetic pharmacology & adverse effects ◦ Monitoring vital signs ◦ Reporting significant alterations in patient condition • Directly assists the anaesthetist(s) with: <ul style="list-style-type: none"> ◦ IV cannulation ◦ patients requiring invasive monitoring

Area of Accountability	Expected Results
	<ul style="list-style-type: none"> ○ Setup and administration of IV fluids & medications (according to policy) ○ emergency situations ○ patients with airway management problems • Demonstrates the ability to perform, and assist with emergency life support skills including <ul style="list-style-type: none"> ○ intravenous cannulation ○ airway management ○ bag/mask resuscitation ○ endotracheal intubation under the direct supervision of an anaesthetist.
<p>Interpersonal Relationships/Teamwork</p> <p>To ensure effective teamwork and contribute to the achievement of St George's vision and strategic plan</p> <p>To communicate effectively with patients, colleagues, other health professionals and the public.</p>	<ul style="list-style-type: none"> • Maintains approachability and an open, effective communication style. • Models St George's Hospital vision, values and goals. • Respects lines of authority and uses proper channels of communication. • Is open and receptive to feedback. • Establishes collaborative networks across teams for mutual benefit. • Collaborates with peers to achieve strategic goals. • Reinforces patient/client focus through education, practice, policies and/or procedures. • Recognises individual efforts in excellent patient/client focus. • Responds to the changing needs of patients/client groups and appropriately plans education and practice development initiatives to meet service need. • Empowers others to take action to resolve patient/client issues promptly • Creates a culture of patient/client focus through person-centered care. • Expresses information effectively, both orally and in writing, adjusts language and style to the recipients and considers their frame of reference.
<p>Professional Development</p> <p>To maintain a high level of professional development</p>	<ul style="list-style-type: none"> • Understands and has knowledge of nursing professional development issues. • Maintains own professional development and mandatory training. • Demonstrates a commitment to participating in continuing post basic education and acquisition of further knowledge, skills, and credentials. • Identifies own learning requirements/deficits and develop a plan in conjunction with charge nurse/department coordinator to redress these • Completes the intravenous cannulation certification process (written and practical) to an acceptable standard • Fosters an environment conducive to learning, enquiry and research.

Area of Accountability	Expected Results
	<ul style="list-style-type: none"> • Maintains an excellent knowledge of supporting equipment in specialty area and is able to trouble shoot. • Engages in orientation of new staff, and the ongoing education of all staff appropriate to their level of knowledge and experience. • Identifies teaching needs and provide accurate information and education to patients, relatives and/or significant others. • Acts as a role model for nurses and other departmental staff • Participates in own Performance Planning and review.
Inter-professional Healthcare and Quality Improvement To maintain a high level of quality improvement	<ul style="list-style-type: none"> • Participates actively in quality improvement activities to monitor and improve standards of nursing. • Initiates, participates in and evaluates audits and uses outcomes to improve service provision. • Participates actively in the maintenance of MoH certification and QHNZ accreditation status Documents and reports accidents and incidents accurately in accordance with Hospital policy. • Supports continuous quality improvement.
Organisational Culture To support a strong and positive image of St George's within the community and with key internal and external stakeholders	<ul style="list-style-type: none"> • Promotes harmonious working relationships within the department and with departmental "Users". • Understands and promotes the concept of internal and external customers (e.g. patients, colleagues and clinicians) and the need for a "customer focus". • Assists in facilitating positive inter-departmental relationships. • Maintains confidentiality in respect to St George's operations, business, employees, clients and patients. •
Te Tiriti o Waitangi	<ul style="list-style-type: none"> • Understands and has knowledge of Te Tiriti o Waitangi. • Collaborates with colleagues regarding the integration of Te Tiriti principles in practice. • Displays a willingness to work positively with organisational strategies to improve outcomes for Māori.
Cultural Safety	<ul style="list-style-type: none"> • Promotes an awareness of cultural differences amongst colleagues and patients (e.g. beliefs, gender, sexual orientation or disability) and the impact that beliefs and values have on practice
Health & Safety	<ul style="list-style-type: none"> • Complies with and supports all health and safety policies, guidelines, and initiatives. • Ensures all incidents, injuries and near misses are reported reviewed and evaluated.
Organisational effectiveness	<ul style="list-style-type: none"> • Looks for ways and means to actively and effectively promote cost effectiveness. • Accurately completes cost accounting documents as appropriate. • Identifies appropriate priorities for workload.

Area of Accountability	Expected Results
	<ul style="list-style-type: none"> Monitors stock supplies and orders appropriately. Participates in the department's ongoing maintenance programme.
Other Duties	<ul style="list-style-type: none"> Performs any other duties related to the scope of role when requested

Qualifications, Experience and Personal Qualities

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> NZ Registered Nurse Holds a current practicing certificate that allows you to practice in New Zealand Holds recognised qualifications that allows them to practice as an RNAA in New Zealand 	
Experience & Knowledge	<ul style="list-style-type: none"> Specialty knowledge and practice expertise Minimum 2 years post qualification experience essential for overseas qualifications Has worked as an RNAA in the past 5 years 	Experience in all anaesthetic practices for all surgical specialties
Personal Attributes	<ul style="list-style-type: none"> Ability to perform effectively in stressful and emergency situations Have good communication skills Ability to work as part of a team Be accountable for personal practice Have a commitment to ongoing development of anaesthetic skills and professional development 	